



NEW FOR 2021:

Town Caravan to The CT Science Center! VALID January 1 - December 23, 2021



Town/Org: _____ Contact: _____ Phone: _____

Email: _____ Caravan Date: 1st Choice _____ 2nd Choice: _____ (TICKET PRICE: **\$14.50**)

**PRE-REGISTRATION IS REQUIRED FOR TOWN CARAVAN TICKET ORDERS.
THERE ARE NO REFUNDS OR DATE SUBSTITUTIONS FOR TOWN CARAVANS.**

TICKET PRICING:

1. CRPA Charges **\$14.50** for each ticket (youth and adult tickets are the same price)
2. Towns should sell tickets to their residents for no more than \$16.95.

TOWN CARAVAN RESERVATION PROCESS:

1. Reserve a date with CRPA for your residents to enjoy a safe, educational experience at CT Science Center. **Caravan date(s) must be selected no less than 30 days in advance of trip.**
2. Get the word out and sell some tickets! Your residents will enjoy the **best rates**, added **safety of traveling in their own vehicles**, and tons of **educational fun**.
3. Registrations for the Town Caravan **MUST STOP** 6 days before the event.
4. 6 days before your caravan, provide CRPA with a list of families attending.
 - CRPA will send you an excel template to be completed which must include the name of the person picking up tickets at will-call **AND** the total number of tickets purchased per family.
 - Template can also be found online [HERE](#).
 - *We recommend requiring your residents to **PRE-PAY** before adding them to your roster.*
 - *Once the roster is submitted to CT Science Center, YOU (the town) are responsible for payment for those tickets.*

THE PARKS AND RECREATION AGENCY AGREES TO:

1. **Use tickets for a caravan trip on a specific day and keep written records of registrants.**
2. Pay in advance with each caravan order or pay within two weeks of each caravan trip.
3. Adhere to all policies and rules which CT Science Center has promulgated for safe operation of the facility. No person shall bring alcoholic beverages into the facility.

CRPA AGREES TO:

1. Book caravan order with CT Science Center at our discounted rates, which are not available to the public.
2. Provide telephone/email support to assist with your order and planning needs.

IMPORTANT INFORMATION:

- Masks are required to be worn at all times indoors and out, with social distancing.
- Caravan participants **MUST SHOW A PHOTO ID** in order to pick up tickets. **TICKETS WILL ONLY BE RELEASED TO THE INDIVIDUAL LISTED AS THE PICK-UP PERSON ON THE ROSTER SUBMITTED TO CRPA.**
- Caravan trips may be booked between January 1 and December 23, 2021. To avoid disappointment due to an unusual situation, towns are urged to call ahead to confirm days and hours for your visit.
- **No refunds or date substitutions will be given once rosters have been submitted to CT Science Center.**
- Parking at CT Science Center is **an additional fee**. Parking information and directions can be found here: <https://ctsciencecenter.org/visit/getting-here/>

By signing below, I acknowledge that I have read and understand this agreement and will adhere to the above listed policies and deadlines. *This signed form must be returned with ticket order form.*

Organization Name

Authorized Signature & Title

Date

Please remit caravan reservation form and payment to: CRPA, 135 Day St., 2nd Floor, 2H, Newington, CT 06111
Questions? Call (860) 721-0384 or e-mail info@crpa.com.