



TOWN OF MANSFIELD
Position Announcement

Temporary 3 Month Recreation Coordinator

Job Overview:

The Parks & Recreation Department is looking to hire a temporary Recreation Coordinator. This position will oversee a variety of recreation programs at the Town of Mansfield Community Center. Duties include supervising program staff, coordinating staff schedules, supervising various programs and events, and filling in for part-time staff as necessary.

This temporary vacancy may be filled by one, full-time (35 hours per week) or two part-time candidates (flexible hours equaling 35 hours per week). This position is for a 3-month period starting in September, 2022 through the month of December, 2022. The majority of the work hours are daytime hours (8:30am-4:30pm), but the schedule can include evenings and weekends, as required. The successful candidate(s) must be available for the entire 3 months of the temporary assignment.

Qualifications:

A minimum of an associate's degree from an accredited college or university. Major course work in recreation, sports, leisure sciences, or physical education and experience in organized recreation programs desirable.

Special Requirements:

Certified in CPR. Experience in aquatics, youth and art programming are favorable.

Hourly Wage:

\$29.00 per hour

Interested applicants must submit an employment application, resume, and letter of interest online at www.mansfieldct.gov/jobs.

