



# 33<sup>RD</sup> ANNUAL ENTERTAINMENT SHOWCASE

**NEW LOCATION!**

Leisure Labs at  
Mahoney Recreation Center  
110 Cedar Street  
Manchester, CT 06040  
**Thursday, February 16, 2023**  
*\*snow date 2/23/23*

**Registration:** 9:00 am

**Performances:**  
9:30 am - 3:30 pm

**Lunch:** 11:45 am - 1:15 pm



Join us for the 33<sup>rd</sup> Annual CRPA Entertainment Showcase where over 130 parks & recreation professionals, fairs & festivals, museums, PTOs, camps, clubs, libraries, community groups, and other organizations will have an opportunity to experience a brief showcase of your act.

## **New location, same great show!**

The Entertainment Showcase will be in Manchester this year, at the Leisure Labs at Mahoney Recreation Center. Entertainers will be divided into two rooms: **the gymnasium**, which is dedicated to larger musical groups, and the smaller room, which will hold smaller musical groups and children's performers. The **smaller performance room** will be on the same level as the gymnasium and **exhibit alley** will be throughout the Recreation Center.



CONNECTICUT  
RECREATION & PARKS  
ASSOCIATION

## **Return to: CRPA "Entertainment Showcase"**

135 Day St., 2nd Floor, 2H, Newington, CT 06111  
Ph: 860.721.0384 | Email: [info@crpa.com](mailto:info@crpa.com)



# Connecticut Recreation & Parks Association, Inc.

## 33<sup>rd</sup> Annual Entertainment Showcase

### Entertainer's Registration & Information Form

Leisure Labs at Mahoney Recreation Center, 110 Cedar Street, Manchester, CT 06040

**Thursday, February 16, 2023** | 9:30 am - 3:30 pm

*\*snow date 2/23/23*

**\*PLEASE PRINT CLEARLY. THIS INFORMATION WILL BE USED AS YOUR CONTACT LISTING IN THE EXHIBITOR/PERFORMER DIRECTORY OF THE PLAYBILL\***

Group/Artist: \_\_\_\_\_ Number of Performers: \_\_\_\_\_

Main Contact: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Website: \_\_\_\_\_ Genre: \_\_\_\_\_

### PLAYBILL INFORMATION:

Please provide a brief description of your act. Description must be no longer than 100 words and be **typed and emailed in an editable format** to [info@crpa.com](mailto:info@crpa.com) no later than **THURSDAY, JANUARY 12, 2023**.

**Target Audience:** *Please check those you are most suited to work with*

☐ A: Elementary School

☐ D: Adult

☐ F: Preschool Age

☐ B: Junior High School

☐ E: Festival & Outdoor

☐ G: Senior Citizen

☐ C: Family

Events

Performance Fee Range: \$ \_\_\_\_\_ Travel Expenses: \$ \_\_\_\_\_

**PLEASE NOTE:** For 2023, CRPA is **waiving the requirement** that your act/group take a one year break from appearing on the stage after two consecutive years of performing. This will be reinstated in 2024.

**(A.) Registration:** One exhibit table (6ft), one chair, and one lunch is included with your registration. **TABLE COVERINGS WILL NOT BE PROVIDED.** Additional lunches can be added on the next page of this registration.

Performance Type	Includes	CRPA Member	Non Member
Prime Time Slot	15 minute performance <i>during</i> lunch, 6 foot exhibit table, 1 lunch	<input type="checkbox"/> \$380	<input type="checkbox"/> \$455
Entertainer's Package	15 minute time slot, 6 foot exhibit table, 1 lunch Time preference: <input type="checkbox"/> AM <input type="checkbox"/> PM <input type="checkbox"/> None <i>(performance slots begin at 9:30 and end at 3:30)</i>	<input type="checkbox"/> \$255	<input type="checkbox"/> \$330
Table <b>ONLY</b>	6 foot exhibit table and 1 lunch	<input type="checkbox"/> \$185	<input type="checkbox"/> \$260
First Time Slot (9:30 am)	First performance time of the day, 6 foot exhibit table, 1 lunch	<input type="checkbox"/> \$185	<input type="checkbox"/> \$215
Last Time Slot (3:15 pm)	Last performance time of the day, 6 foot exhibit table, 1 lunch	<input type="checkbox"/> \$185	<input type="checkbox"/> \$215
Sub Total (A):		\$	

**Registrants must also submit page 2. Incomplete registrations will not be processed.**

# 2022 Entertainment Showcase Registration (page 2)

## (B.) Membership **Join now & save \$75 on a registration!**

<b>Entertainer Membership</b>	<b>Benefits Include:</b> Member rates for CRPA events, access to CRPA e-mail listserv, excel membership directory of over 750 professionals, listing in Entertainers Buyers Guide on CRPA.com.	<input type="checkbox"/> \$65
<b>Booking Agent Membership</b>	<i>*Booking Agent Membership covers all acts represented.</i>	<input type="checkbox"/> \$345
<b>Sub Total (B):</b>		<b>\$</b>

## (C.) Lunch:

<b>Extra Lunch</b>	Registrations include <b>1 (one)</b> lunch. Additional lunches may be purchased.	_____ X \$20
<b>Sub Total (C):</b>		<b>\$</b>

## (D.) Advertising: *(all dimensions are in inches)*

Black & White Ads		Color Ads <small>All color ads are full pages: 8½ x 11 (3 available on a first come, first served basis)</small>		Flyers	
Full Page: 8½ X 11	<input type="checkbox"/> \$100	Back Cover	<input type="checkbox"/> \$195	Flyer: 8½ X 11 Max	<input type="checkbox"/> \$95
Half Page: 8½ X 5½	<input type="checkbox"/> \$70	Inside Back Cover	<input type="checkbox"/> \$195	200 Flyers must be provided to the CRPA office <b><u>NO LATER THAN Thursday, February 2, 2023</u></b>	
Business Card: 3 x 2	<input type="checkbox"/> \$50	Inside Front Cover	<input type="checkbox"/> \$195		
A digital copy of your ad must be emailed to <a href="mailto:info@crpa.com">info@crpa.com</a> <b><u>NO LATER THAN Thursday, January 12, 2023.</u></b> Accepted filetypes: PDF, JPEG, PNG, TIFF.					
Sub Total (D):					\$

## Payment Summary

<b>Subtotal (A): Registration</b>	<b>\$</b>
<b>Subtotal (B): Membership</b>	<b>\$</b>
<b>Subtotal (C): A La Carte</b>	<b>\$</b>
<b>Subtotal (D): Advertising</b>	<b>\$</b>
<b>Grand Total:</b>	<b>\$</b>

### CRPA Entertainment Showcase Exhibit Policies, Terms, & Conditions

**GYMNASIUM FLOOR PRESERVATION:** Please do not slide objects across the hardwood floor. DO NOT SCRATCH HARDWOOD FLOOR.

**TAPE/BALLOON POLICY:** Tape is prohibited from use on the gymnasium floor to prevent ruining the wood. Helium balloons are prohibited inside building.

**HEADPHONE POLICY:** All electronic devices used in the exhibit space must have accompanying headphones to reduce the level of noise in the exhibit hall.

**CANCELATIONS/REFUNDS:** No refunds will be issued for cancellations made after January 1, 2023. Cancellations made between November 1, 2022 and December 31, 2022 will incur a 50% service charge. Cancellations must be received in writing via email to [info@crpa.com](mailto:info@crpa.com) or [val@crpa.com](mailto:val@crpa.com). Should CRPA cancel the show or the show be canceled due to a government shutdown (force majeure) your choice of either a refund or a credit for the 2024 showcase will be issued. Please note, all refunds will be issued via check, regardless of initial method of payment.

**LIABILITY:** CRPA, Inc. and the Town of Manchester and their employees and volunteers and will not be responsible for any injury, illness, exposure to illness, loss, or damage that may occur to the exhibitor, nor to the exhibitor's employees or property from any cause whatsoever, prior, during, or subsequent to the period outlined on this registration. This includes the period of storage prior to and following the event. The exhibitor, on signing the contract, expressly releases the above-mentioned CRPA, Inc. and the Town of Manchester and their employees and volunteers from any and all claims for such loss, damage, injury, illness, or exposure to illness. By registering for this event, exhibitors agree that their company and their employees will hold harmless CRPA, Inc. and the Town of Manchester and their employees and volunteers.

The exhibitor assumes responsibility and agrees to indemnify and defend CRPA, Inc. and the Town of Manchester and their employees and volunteers against any claims or expense arising out of the use of the exhibition premises. The exhibitor understands that neither CRPA, Inc. and the Town of Manchester maintain insurance covering the exhibitor's property and it is the sole responsibility of the exhibitor to obtain such insurance.

The exhibitor and any employees or agents of such exhibitor are personally responsible for observing health and safety guidelines and/or laws outlined by the federal, state, and local authorities including but not limited to: wearing face coverings, maintaining social distance, and/or sanitization standards.

**RESTRICTIONS:** CRPA, Inc. or the Town of Manchester reserve the right to restrict exhibits due to excessive noise, method of operation, hazardous displays, or for any other reason deemed necessary by CRPA, Inc. or the Town of Manchester.

## Payment Options: *(payment must be made in full prior to performing & exhibiting)*

☐ Send Invoice ☐ Check Enclosed ☐ Credit Card *(CRPA will email you an invoice which is payable online)*

By signing below, exhibitor agrees to the abovementioned payment, exhibit policies, terms, and conditions:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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# CRPA Entertainment Showcase Stage Plot - LARGE STAGE PERFORMERS ONLY


Band Name: \_\_\_\_\_ Main Contact: \_\_\_\_\_ Performance Time: \_\_\_\_\_


Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Stage Right	Upstage	Stage Left
<div>Downstage</div>		


## Audience

 Electrical Drop

 Amp

 Monitor

Instrument Mic

 Vocal Mic

☐ D.I.

All stage plots **MUST** be returned to the CRPA office **no later than** Thursday, January 12, 2023.

Questions? Contact the CRPA Office at phone: (860) 721-0384 or email: [info@crpa.com](mailto:info@crpa.com)