

## **TOWN OF ROCKY HILL JOB POSTING**

**(This is an advertisement. Please see below for a detailed job description and qualifications.)**

### **DEPARTMENT OF PARKS & RECREATION**

#### **SEASONAL PARKS MAINTAINER**

The Town of Rocky Hill is seeking qualified candidates to fill the position of a Seasonal Parks Maintainer. Must have a high school diploma or a general equivalency degree and be 18 years or older. Please view the job description on pages 2-3 below.

This position is a seasonal, temporary, non-bargaining position. Salary is \$18.00 – \$21.00 per hour commensurate with experience. Anticipated work schedule of 40 hours per week (Monday – Friday) for 120 working days, beginning August/September 2024 and ending approximately December 2024.

Interested applicants must submit each of the following: 1) A resume; 2) A letter of interest which clearly demonstrates how the applicant meets the qualifications listed in the job description; and 3) A completed Town of Rocky Hill application. Please submit all application materials to Parks & Recreation, ATTN: Rita Chhabra [[rchhabra@rockyhillct.gov](mailto:rchhabra@rockyhillct.gov)] via electronic mail. Applications will be accepted until the position is filled.

Please be advised finalists will be required to undergo a comprehensive background, financial, and/or criminal investigation.

The Town of Rocky Hill is an EEO/AA Employer and complies with the ADA. Applicants with disabilities may request assistance or an accommodation at any time by contacting Human Resources via telephone (860-258-7651), via confidential fax (860-257-1109), via email ([hrdept@rockyhillct.gov](mailto:hrdept@rockyhillct.gov)) or by visiting the department of Town Hall during business hours.

**Town of Rocky Hill  
Job Description**

**POSITION:** SEASONAL PARKS MAINTAINER  
**DEPARTMENT:** PARKS AND RECREATION  
**REPORTS TO:** PARKS CREW LEADER / DIRECTOR OF PARKS & RECREATION  
**SUPERVISES:** N/A  
**BARGAINING UNIT:** NONE

**Summary of Responsibility:**

As directed by Parks Crew Leader and Director of Parks & Recreation, this position assists with the care of all public grounds, including parks, recreation areas, school grounds, and Town buildings, and does related work as required.

**Essential Functions:**

1. Maintains playgrounds and ballfields, including installing and caring for lawn, shrub and flower areas, cutting brush and trimming trees and bushes;
2. Paints and repairs fences, repairs picnic tables, bleachers and other park and recreation equipment as needed;
3. Collects and disposes of solid waste from grounds and picks up litter from premises;
4. Operates small power lawn mowers and may perform routine maintenance on equipment, including adjusting lawnmowers, tuning up motors and similar work;
5. Performs snow and ice removal work, if assigned; and
6. Complies with all proper safety procedures and regulations.

The duties listed above are intended only as illustrative of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar or a logical assignment to the position.

**Qualifications and Competencies:**

1. Must have a High School Diploma/GED and be 18 years or older;
2. Ability to perform physically demanding tasks;
3. A valid Connecticut Driver's License is required;
4. Previous experience preferred in parks/grounds maintenance and/or professional landscaping including experience in planting and maintaining lawns, trees, shrubs and flowers;
5. Working knowledge of ZTR and small power mowing equipment preferred;
6. Good mechanical aptitude;
7. Ability to carry out assignments with minimum supervision; and
8. Ability to deal effectively with the public and other stakeholders.

The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. Regularly required to use hands to finger, handle or feel objects, tools, or controls; reach with hands and arms; and talk or hear.
2. Frequently is required to walk and lift.
3. Occasionally required to stand, climb or balance, and stoop, kneel, crouch or crawl.
4. Ability to lift and/or move up to fifty (50) pounds.
5. Vision abilities required by this job include close vision, color vision, peripheral vision, depth perception and ability to adjust focus.
6. May be exposed to seasonal conditions in outside weather, grease or oil, dust and other outdoor conditions, and loud or unpleasant noises.

The Town of Rocky Hill is an EEO/AA employer and complies with the guidelines of the Americans with Disabilities Act.