



## Town of Redding Park and Recreation

### Basketball League Coordinator

The Town of Redding is seeking a part-time, seasonal Basketball League Coordinator. The coordinator is responsible for enhancing the experience for players and coaches. Coordinator will report to Director of Recreation Programs

#### Responsibilities:

Plans and administers all aspects of the High School and Youth Basketball Leagues, include but not limited to the following:

- Creates League schedule for practices and games, build teams from evaluations clinic.
- Enforces league rules, maintains a high level of safety within the program.
- Hires and trains scorekeepers.
- Works with Referees / assigns and coordinates for league refs and training
- Supervise the overall operation on game day in conjunction with Director of Recreation Programs.
- Is on site in the gymnasium during all league play.
- Inspects gymnasium for set up and safety concerns prior to game play.
- Communicates with Director of Recreation Programs any issues or concerns, league, staff, and equipment.
- Recruit volunteer coaches, schedule coach's clinic, observe, assess, and assist coaches as needed.
- Build relationships.
- Empower volunteer coaches to lead practice sessions focusing on fundamentals, skill development and fun!
- Teach and demonstrate core concepts including Sportsmanship values.
- The position entails hands-on involvement with practices and games among all age groups and skill levels.
- Performs other related duties as assigned.

#### Qualifications:

- Excellent communication skills. Ability to establish and maintain effective working relationship with superior, subordinate staff, other agencies, and the general public.
- Basketball coaching experience and knowledge,
- Initiative-taking can work independently and solve problems.
- Consistently demonstrate a positive attitude, superior customer service skills and a strong ability to build relationships.
- Ability to work a varied work schedule including Saturdays and Evenings for the entire season. Ability to stand for extended periods walking or standing at a specified work area and performs required work tasks continuously for extended periods of time. Lifting and moving boxes and equipment.
- Must be able to pass a Criminal Background Check.
- Must possess a valid driver's license.

#### Workdays / Hours:

Tuesdays: 5:30-8:30pm

Thursdays: 5:30-8:30pm

Saturdays: 8:00am – 8:00pm (depends on number of teams)

\*\*additional days/times as needed (TBD)

Salary: Hourly \$23.00-26.00

Job Type: Part-time

Evening, Weekend, Seasonal

Submit resume to Director of Recreation Programs [dwadsworth@townofreddingct.org](mailto:dwadsworth@townofreddingct.org)