



### **Community Sailing Program – General Manager**

Tod's Point Sailing School, located in Old Greenwich CT, is seeking an experienced and skilled sailing program General Manager for the Summer 2025 season. Tod's Point Sailing School operates seven days a week from Memorial Day weekend through Labor Day.

Tod's Point Sailing School is a nonprofit community sailing program based in Old Greenwich, Connecticut. We are located in the historic Chimes Building in Greenwich Point Park where we teach enduring sailing and boating skills along with a deep respect for the marine environment with priorities on safety and fun. Our fleet, acquired new in 2022, is made up of RS Quests, RS Zests, RS Teras, RS 14 Cats, RS 16 Cats, kayaks and paddleboards. The fleet is also available for rental. Our annual Junior enrollment for ages 8 through 17 is over 300 students and our Adult enrollment is over 100 students. Multiple Core courses encompass Basic through Advanced sailing and a series of Specialty courses include Racing Techniques and Catamaran Sailing. Private Lessons are also offered.

We are seeking a passionate and experienced General Manager to join our team. As a General Manager, you will be responsible for delivering high-quality sailing and boating safety instruction to students in our full range of sailing classes. You will manage a staff of approximately eight certified sailing instructors, eight junior instructors and eight beach crew staff. You will supervise the presentation of engaging lesson plans, classroom presentations and discussions, on water coaching and supervision as well as assess staff and student performance. The ideal candidate will have excellent communication skills, be safety conscious, have strong sailing skills, and a passion for sailing.

#### **Duties:**

- Review and adapt lesson plans that align with curriculum objectives
- Provide engaging and interactive guidance to staff both on land and on the water
- Observe classroom discussions and provide support when needed
- Provide constructive feedback to staff to support their continuing learning and development
- Assess staff performance through observation, discussion, review meetings and other evaluation methods
- Collaborate with Instructor staff to develop and improve instructional materials
- At a minimum, must be available from mid-May through mid-September to prepare for opening and to put away the fleet for winter.

#### **Experience:**

- Three or more years of certified sailing instructor experience
- Solid leadership skills and staff supervision experience
- Active US Sailing Level 1 Certification, CPR & First Aid Certification and SafeSport

- Strong sailing skills and basic boat maintenance and repair skills
- Excellent communication and interpersonal skills working with children and adults
- Ability to adapt teaching methods to meet the needs of diverse learners
- Power boat operating skills and certification

**If you are passionate about sailing and have a desire to make a positive impact on staff and students' lives, we encourage you to apply for this position. We offer attractive compensation and flexible scheduling.**

**For more information or to apply, please contact us at [info@todspointsailingschool.org](mailto:info@todspointsailingschool.org)**

**Visit our Website - <https://todspointsailingschool.org/>**